



JOB VACANCY

Credit Controller - Ayr

Castle Water (Scotland) Limited is a vibrant and rapidly expanding company operating in the water utilities market in Scotland. This is an exciting opportunity to join our small but busy Credit Control team in our Ayr office.

We are advertising for a Credit Controller to join our small but busy Accounts Team. Previous experience in an accounts environment or similar position is desirable. Candidates must have good telephone and computer skills and must be able to speak confidently to customers.

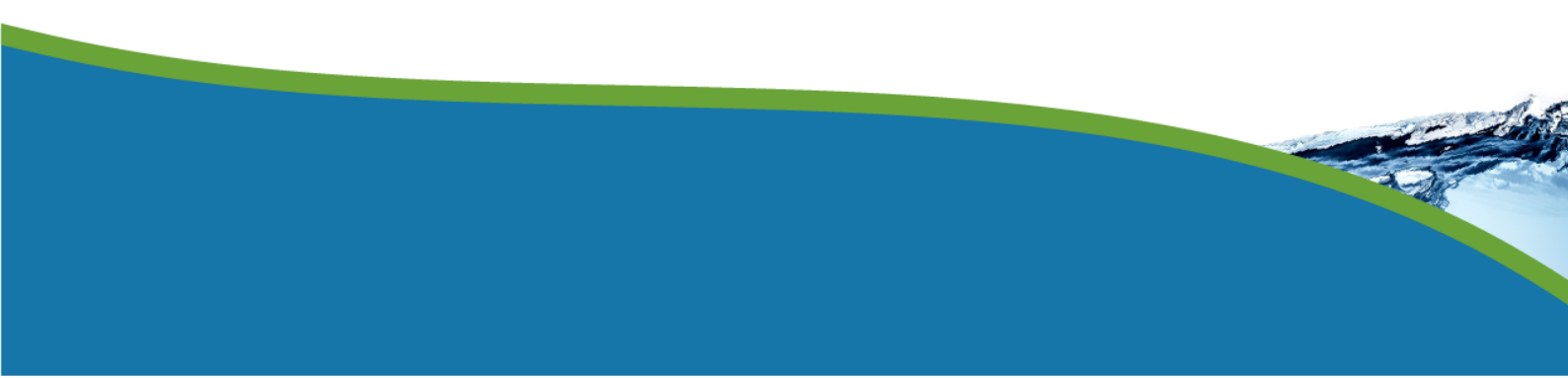
This is a permanent opportunity with an immediate start date.

Key Responsibilities

- Customer account processing
- Taking and processing customer payments
- Allocating payments in accordance with customer remittances
- Monitoring/chasing late payments and debt
- Managing a portfolio of accounts
- Building and maintaining client and internal relationships
- Processing and generating reminder/chase letters
- Customer account reconciliations

Key Skills and Experience

- Previous experience in a similar environment e.g. utilities, water, credit control is preferred
- A high level of proactivity to contact customers to chase overdue debt is expected – especially on phone communication
- Strong verbal and written communication skills



- Competent in Excel (required) and Sage software (preferred)
- Accuracy is required in performing all functions of this position. Initiative and organisational skills are essential to ensure the timely completion of a large volume of work
- Should be able to demonstrate excellent credit control skills
- Experience of dealing with similar high volume/high value is preferred

How to apply

If you have the drive, experience and skills to support our continued success, send your CV together with a covering letter to careers@castlewater.co.uk. We look forward to hearing from you.

Innovation and knowledge sharing are part of our everyday experience. We invest the training and support you need to succeed and deliver the excellent service our customers expect. We offer an attractive base salary, pension scheme, life cover and 28 days paid holiday.

